

मध्य रेल



मंडल रेल प्रबंधक का कार्यालय  
कार्मिक शाखा, सोलापुर

सं.: SUR/P/Gen/Cir./2024

दिनांक: 19/01/2024

**परिपत्र सं.005/2024**

सभी सम्बंधित : सोलापुर मंडल

सभी शाखा अधिकारी : सोलापुर मंडल

**Sub: Extension of timelines for completion of pending APAR for the year 2022-2023.**

उपर्युक्त विषय पर मुख्यालय कार्यालय का पत्रांक CR-HQ0PERS(PUMR)/13/2023 दिनांक 17/01/2024 तथा रेलवे बोर्ड का पत्रांक PC-VII/2023/HRMS/3(Pt.1) दिनांक 12/01/2024 आपके सूचनार्थ एवं आवश्यक कार्यार्थ परिपत्रित की जाती है।

उपरोक्त परिपत्र सोलापुर मंडल की वेबसाइट: [www.cr.indianrailways.gov.in](http://www.cr.indianrailways.gov.in) पर अपलोड किया गया है, इस प्रकार से विजिट कर About us > Divisions > Solapur > Personnel > Circular सेक्शन में देखें।

अनुलग्नक : यथोक्त।

कृते मंडल रेल प्रबंधक(कार्मिक)  
सोलापुर

प्रतिलिपि :

DRM, ADRM सोलापुर, कृपया सूचनार्थ।

मंडल सचिव: CRMS/NRMU/AIOBCA/AISCSTA सोलापुर, कृपया सूचनार्थ।

I/49683/2024



मध्य रेलवे/CENTRAL RAILWAY

प्रधान कार्यालय/Headquarters Office

कार्मिक विभाग/Personnel Department

सी.एस.एम.टी., मुंबई/CSMT,Mumbai-400001

CR No.005/2024

Misc 477

क्रमांक CR-HQ0PERS(PUMR)/13/2023

दिनांक 17-01-2024

As per mailing list No.1

**विषय:** Extension of timelines for completion of pending APAR for the year 2022-2023.

1. Copy of Railway Board's letter No.PC-VII/2023/HRMS/3(Pt.1) dated 12-01-2024 in connection with the above is enclosed herewith for information and necessary action. Board's letter quoted in the present circular was circulated by HQ as under:-

1.1

No	Board's letter	Circulated by HQ's letter
1	PC-VII/2023/HRMS/3 dated 21-06-2023	P/HQ/Ruling/O/811 Misc 440 dated 21-06-2023

DA: As above.

Digitally Signed by Ashok  
Ramchandani

Date: 17-01-2024 15:06:13

Reason: Approved

(Ashok Ramchandani)

APO (Ruling/Legal)

As per mailing list No.2

-/ प्रधान मुख्य कार्मिक अधिकारी

-/ पीसीपीओ/मध्य रेलवे

**GOVERNMENT OF INDIA (भारत सरकार)**  
**MINISTRY OF RAILWAYS (रेल मंत्रालय)**  
**RAILWAY BOARD (रेलवे बोर्ड)**

File No. PC-VII/2023/HRMS/3 (Pt. 1)

New Delhi, Dated 12/01/2024

To,

The General Managers,  
All India Railways/PUs/TTs  
(As per standard mailing list)

**Sub : Extension of timelines for completion of pending APAR for the year 2022-2023.**

**Ref : Railway Board's letters of even number dated 21.06.2023, 16.08.2023 & 18.10.2023.**

Kindly refer to Board's letters mentioned above wherein timelines for completion of various stages in finalisation of APAR of 2022-2023 was communicated.

2. Through the aforesaid communication timelines for completion of the APARs have been extended several occasions. However, it has been observed that around 8000 APARs are still pending at various levels across.

3. References have been received from field units for opening of the APAR window again for finalising the pending APARs at various stages. Considering these requests and also taking into account of the interest of the employees, it has been decided by the competent authority to extend the timelines for completion of APAR for 2022-2023 as under :

S. No.	Activity	Revised Timelines
1.	Reporting officer's remarks	15 <sup>th</sup> - 25 <sup>th</sup> January, 2024
2.	Reviewing Officer's remarks and Acceptance by Accepting authority	15 <sup>th</sup> - 31 <sup>st</sup> January, 2024

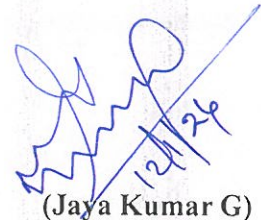
4. No extension of timelines has been given for submitting the self-appraisal.

5. The communication of APAR to the officer reported upon and subsequent processes of submission of representation if any on APAR and completing the entire process relating to representation submitted by the official shall be completed by **15<sup>th</sup> February, 2024**. The facility for submitting the representation will only be applicable in respect of the APARs finalised during the period mentioned above and not applicable to the APARs already finalised.

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6. If any APARs are pending at any stages thereafter, the same will be treated as finalised at the stage where it is pending. No extension of further timelines will be granted in any circumstances and no request for finalisation of the APARs for any stage and will be entertained.

5. This issues with the approval of Competent Authority.



(Jaya Kumar G)  
Dy. Director, PC-VII & HRMS  
Railway Board  
Ph. No. 011-47845125  
e-mail ID : jaya.kumarg@gov.in

Copy to :

- i. PPS to Secretary for information of Secretary.
- ii. PPS to AM/HR for information of AM/HR.
- iii. PCPOs & PFAs of all Indian Railways as per standard mailing list.
- iv. JS / Railway Board.
- v. GM/HRMS/CRIS for kind information and to take necessary action in accordance with the timelines specified as above. It may also be ensure that to complete the pending APAR are completed in a seamless manner, server connectivity may be ensured.