

**ALL CONCERNED
SOLAPUR DIVISION.****NOTIFICATION**

Sub: Selection for the ex-cadre post of DBA/DBS, PML-6 in
Personnel Deptt, Solapur Division, Central Railway

Applications are invited to form a panel for filling up 04 Ex-cadre posts of DBA/DBS (Data Base Assistant/Data Base Supervisor), PML-6 for operating in Personnel Department, Solapur Division, Central Railway.

The break-up of vacancies is as under:-

UR	SC	ST	Total
03	01	00	04

1. Job Profile:-

The DBA/DBS should have adequate knowledge of Oracle data base and developer 2000 as front end. Knowledge of routine office working, Knowledge of programming languages application packages and operating system viz. FoxPro, Mfoxplus, MS office, Windows(2003, NT, XP, Vista Windows-7, 8 &10), Novel Netware, UNIX, LINUX, SUN Solaris, ORACLE-8i, 9i and higher SQL server, PL SQL, Developer-2000, 6.0, Email and internet, html, .net, asp, php. etc.

a. Knowledge of networking like WAN, LAN and hardware & its peripherals.

b. DBA/DBS will be required to coordinate with CRIS Team/IT field units on regular basis for smooth and uninterrupted working of IT applications and also manage data base server and also ensure for implementation of Railway Board IT security policy centre.

c. The DBA/DBS should conceptualize (design), development and implement various IT modules under main IT application like IPAS, HRMS, e-Office, UMID and also carry out modification in existing modules based on users requirement.

d. DBA/DBS will coordinate with internal and field units for General administrative work related to IT applications.

e. DBA/DBS will coordinate for outside agency for up keeping of hardware, network and software system to regular maintenance and trouble shooting. Data migration, data porting, smooth flow of data amongst various data servers for achieving optimization of capacity of application. Processing indents for procurement of consumable items required for implementation and Customization activities and maintenance of records thereof.

f. Any other work that might be assigned by the Officers related to computerization of Personnel Department on other RDBMS applications.

2. Eligibility:-

- a) Educational qualification- BE/B.Tech/BCA/PGDCA/B.Sc(IT)/(Computer Science)/ DOEACC 'B' level course of 3 years duration or equivalent or higher qualification in Computer Science or Information Technology.
- b) All serving regular employees in Level-6 or Level-5 in Solapur Division, on regular basis who have completed two years of non-fortuitous service in Level -5 on the date of notification are eligible to apply. Preference will be given to employees working in Level-6. However, if no candidate in Level-6 is qualified, the choice will be open to the employees working in Level-5.
- c) Candidate should have knowledge of Computers, Data base, Operating System, Networking, SQL, idea of IT applications being used on Indian Railways and Basics of Website building is a must.
- d) Candidates should not be more than 55 years of age on the date of issue of Notification i.e. 25.10.2024

3. Mode of selection:-

- i. Written test 100 marks objective type. 10% marks (optional) on Rajbhasha/Official Language Policy & Rules.
- ii. Scrutiny of records of service and APARs.
- iii. Panel will be formed on merit basis. However, preference will be given to employees working in Level-6. The written test will be aimed at testing the proficiency in programming, networking and hardware problems. The programming will be of any or all of the languages as mentioned in the model syllabus as at Annexure A. The written test would be for 100 marks of objective questions. 10% marks (optional) will be on Rajbhasha/Official Language Policy & Rules. The qualifying marks would be 60% in Professional ability i. e. written test and 60% in aggregate, subject to usual relaxation for SC/ST staff. As per the extant rules, no viva voce test will be conducted.

IV. In terms of Railway Board's letter No. E(NG)I/2018/PM 1/4 (RBE No. 196/2018) dated 14.12.2018 and RBE No. 97/2019 dated 14.06.2019, 100% objective type questions would be set. 10% (optional) marks will be on Rajbhasha/Official Language Policy & Rules. There shall be negative marking for incorrect answers. 1/3 rd of marks will be deducted for wrong answer. To ensure the authenticity of the answer, cutting overwriting, erasing or alteration of any type in the answer will not be accepted. Screening of record i.e. perusal of Service Records, perusal of last three (03) years ACR's, and DAR/VIG clearance of those, who qualify in the written test.

4. Other Conditions:-

The candidate selected for the post will continue to maintain his/her lien in his/her parent department and his/her posting as DBA/DBS in ML-6 will not confer upon him/her any right in his/her seniority or for further promotion in normal channel over his/her seniors.

They should have sound health and ability to work in Air conditioned Computer Centre.

Application once submitted cannot be withdrawn, if selected.

The normal tenure of DBA/DBS post will be initially for a period of three years and same will be extendable up to the maximum period of five years.

The person selected will be repatriated to his/her parent department at any time if his/her performance is found unsatisfactory or if he/ she get selected for any higher post.

The place of posting would be in Sr.DPO's Office, Solapur.

As DBA/DBS selection is conducted as per General Selection procedure, hence no Supplementary written test will be held. Further, this being general selection & voluntary in nature, the benefit of reckoning of 30% pay element for the purpose of fixation of pay of running staff on their promotion/appointment to the post of DBA/DBS will not be admissible in terms of RBE No.34/2023 dated 20.02.2023.

The tentative schedule will be as under:-

Sr.No.	Subject	Scheduled date
1	Last Date of Submission of Application to respective Depot/Station/office/unit.	18.11.2024
2	Last Date to forwarding of applications by respective Depot/Station/office/unit to P/Admin Section of Sr.DPO's Office/SUR. (Not to be given in Despatch Section of Sr. DPO's Office)	21.11.2024
3	Forwarding of application by P/Admin Section to Concerned section of Personnel Branch for approval of Branch officer.	28.11.2024.
5	Concerned Section will forward application to P/Admin with due approval of Branch officer.	10.12.2024
6	Tentative date of issue of eligibility list	16.12.2024
7	Tentative date of Written Test	19.01.2025

5. Notifying to the staff:-

Wide publicity of this notification should be given amongst the all eligible staff. A copy of notification should be displayed on a notice board at a conspicuous place. Staff who is on deputation/leave/sick should also be notified to enable them to submit their applications in time. It should be the responsibility of senior Subordinate/Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect of the selection from time to time should invariably be intimated to all the eligible employees.

5. General Instructions:-

At Any stage of selection, If any applicant /candidature is found to be ineligible or not as per extant rules, his candidature will be rejected without any notice & without assigning any reason .Thus mere calling or being eligible provisionally for the above selection does not confers them any right for such promotion. The administration also reserve the

right to cancel the selection, if any discrepancies are found at any stage and such decision will be final and binding on all.

The controlling staff officers should give wide circulation of this notification to all concerned and invite application form all the willing and eligible staff including those on leave/training/deputation having lien in Solapur Division.

The notification also available on Rail Net website
<http://cr.indianrailways.gov.in> Link of the Home page: Dept./Div of Central Railway → Solapur → Personnel Notifications.

EA: - As above.



(G.S.V. Padmarao)
Assistant Personnel Officer,
For DRM (P) Solapur.

- C/- 1) DRM, ADRM: - for information please.
2) All Branch Officer, Solapur Division:- for information & n/a pl.
3) Sr.DPO/PA:- is requested to circulate this notification among the staff of Solapur Division who have yet not been relieved from PA Division.
4) All Depot/Office/Unit/Incharge, Solapur Division:- for information & Necessary action pl
5) Ch.OS (P) Con:- for information and necessary action please.
6) Divisional Secretary:-NRMU, CRMS, AISCSTREA & AIOBCCREA:- for inf.pl.

Annexure 'A'

**Application for the ex-cadre posts of DBA/DBS, L-6 in Personnel Deptt,
Solapur Division.**

Ref:- Notification No. SUR/P/Admin/DBS/Notification Dated 25/10/2024.

Past Passport
Size Photo.
Attested by
the
controlling
officer

PROFORMA

1.	Name of full (Block letters)	:	
2.	Father/Husband's Name	:	
3.	Date of Birth	:	
4.	Date of Appointment	:	
5.	PF No./HRMS ID	:	
6.	Present Designation	:	
7.	Department	:	
8.	Basic Pay & Level	:	
9.	Office/Station/unit in which working	:	
10.	Grade in which appointment	:	
11.	Date of Promotion to present grade	:	
12.	Educational/Technical Qualification (attested copies of certificate to be enclosed)	:	
13.	Age on on 25.10.2024	:	
14.	If come on transfer from other unit/dept/Divn/Rly. Either on own request/mutual basis, date of transfer to the present unit/department and other details	:	
15.	Whether SC/ST	:	
16.	Mobile Number	:	

I hereby declare that the information furnished above are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, I am liable to be taken up under DAR, apart from my application being rejected.

Date:
Place:

Signature of the applicant
Designation
Station

Signature of supervisory Official forwarding the applicant.

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