

INFORMATION IN REFERENCE TO SECTION - 4 (b) of RTI ACT 2005

Item	Particulars	Status
4(b) (i)	The particulars of its organization, functions and duties.	<ul style="list-style-type: none"> ➤ Organization Chart:- https://cr.indianrailways.gov.in/cris/uploads/files/1603779339250-ORGANISATION%20CHART%20%20MUMBAI%20DIVISION.pdf ➤ Working Charter:- https://drive.google.com/file/d/1FrainCPYXw3-rX0fdEWqacVP8DYBfLa9/view?usp=sharing
4(b) (ii)	The powers and duties of its officers and employees	<ul style="list-style-type: none"> ➤ The duties performed by the Officers are the same as that of supervisory and decision making. ➤ MODEL SOP 2018:- https://drive.google.com/file/d/11x5ShbyNii-oKjLnTqWnor1giUiQPQq/view?usp=sharing ➤ Besides this, Office Orders are also issued from time to time whenever any changes in the duty list of Officers/Branches are undertaken. The same are available with General section.
4(b) (iii)	The procedure followed in the decision making process, including channels of supervision and accountability;	<ul style="list-style-type: none"> ➤ The procedure/norms set for discharge of functions are as per the provisions contained in various codes/manuals. ➤ The general procedural instructions are also reiterated/ issued from time to time.
4(b) (iv)	the norms set by it for the discharge of its functions	<p>Click Rly Board's site for codes & Manuals:- https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,5,377</p>
4(b) (v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;	<ul style="list-style-type: none"> ➤ A number of rules, regulations, instructions, codes, manuals, Acts, etc have already been published and in use by the railway employees for discharging their functions. ➤ The instructions/policy issued by Railway Board is published on the Railway Board website. Click Rly. Board's site:- https://indianrailways.gov.in/railwayboard/
4(b) (vi)	A statement of the categories of the documents that are held by it or under its control;	<ul style="list-style-type: none"> ➤ The Rly. Board Policy Circulars, Important letters from the Board and other departments, JPOs, Agreements, etc. i. Click Rly. Board's site:- https://indianrailways.gov.in/railwayboard/ ii. Civil Engg Directorate:- https://indianrailways.gov.in/railwayboard/view_section.jsp?id=0,1,304,366,526 iii. Land and Amenities Directorate:- https://indianrailways.gov.in/railwayboard/view_section.jsp?id=0,1,304,366,540 iv. Works Directorate:- https://indianrailways.gov.in/railwayboard/view_section.jsp?id=0,1,304,366,556 v. Track Directorate:- https://indianrailways.gov.in/railwayboard/view_section.jsp?id=0,1,304,366,545
4(b) (vii)	The particulars of any arrangements that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof;	<ul style="list-style-type: none"> ➤ Policy is formed by Railway Board.
4(b) (viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	<ul style="list-style-type: none"> ➤ NIL

4(b) (ix)	A directory of its officers and employees;	<ul style="list-style-type: none"> ➤ Click for Telephone Nos:- https://cr.indianrailways.gov.in/view_section.jsp?lang=0&id=0,7,913,915
4(b) (x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;	<ul style="list-style-type: none"> ➤ It is decided by Ministry of Finance and Ministry of Railway to specified grade of officers & staff. https://cr.indianrailways.gov.in/uploads/files/1601100705813-1500535459900-Information%20as%20per%20Para%204.pdf
4(b) (xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<ul style="list-style-type: none"> ➤ Details of Budget/Actual expenditure for engineering department of CSMT Division for all Heads are dealt by Accounts department.
4(b) (xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	<ul style="list-style-type: none"> ➤ Does not pertain to Engineering Department.
4(b) (xiii)	Particulars of recipients of concessions, permits or authorizations granted by it;	<ul style="list-style-type: none"> ➤ NIL
4(b) (xiv)	the details in respect of the information, available to or held by it, reduced in an electronic form;	<ul style="list-style-type: none"> ➤ Information relating to organization, its evolution, budget speech, budget highlights, tourist facilities, passenger information, train information, availability of accommodation, status of tickets, internet booking of tickets, a number of codes/manuals, etc. have already been made available on Central Railway website, www.cr.indianrailways.gov.in. ➤ Code and manuals are available on Indian Railways web site Click for Railway Board site:- https://indianrailways.gov.in/railwayboard/
4(b) (xv)	the particulars of facilities available to citizens for obtaining information, including working hours of a library or reading room, if maintained for public use.	<ul style="list-style-type: none"> ➤ NIL
4(b) (xvi)	The names, designations and other particulars of the Public Information Officers;	<p>Appellate Authority – Shri. Dr. Sumant V. Deulkar Additional Divisional Railway Manager (Administration) Mumbai CSMT Rly. Auto No. : 55005 Office Ph.No. : (022674) 55005 Mobile No. : 8898119004</p> <p>APIO - Shri. Mohammed Afaque Divisional Engineer (Land Management), Mumbai CSMT Rly. Auto No. : 55335 Office Ph.No. :(022674) 55335 Mobile No. : 8828119215</p>
4(b) (xvii)	Such other information as may be prescribed; and thereafter update these publications every year;	<ul style="list-style-type: none"> ➤ Information related to Tenders, press related, Important News etc are also available on https://cr.indianrailways.gov.in/Tender.jsp?lang=0&id=0,3