

स्टॉक कीये गये लेखन सामग्री की सुची

LIST OF VARIOUS STATIOERY STOCK ITEMS

Sr. No	Description	P.L. No.
1	Paper white printing ruled size 29.7x42 cms.	83.04.6489
2	Paper white printing plain/ cut paper Size 21x29.7 cms.	83.04.2362
3	Paper Type writing manifold. Size 21.7 x29 cms	83.04.4279
4	Paper printing plain size 21.7 x29 cms	83.03.6209
5	T. W. Paper F/S size	83.03.5722
6	Pencil Carbon paper one side black 44.5x57 cms.	83.04.6793
7	Pencil Carbon paper one side black 30x20.5cms.	83.04.6811
9	Paper carbon Typewriter black one side 42x29.7 cms.	83.04.7098
10	Paper carbon typewriter black one side 29.7x21 cms.	83.04.7104
11	Ruled registers three quire	83.05.5563
12	Ruled registers Two quire	83.05.5575
13	Ruled registers one quire	83.05.5587
14	Ball pens for gazetted officers	83.14.2678
15	Ball pens for non gazetted staff	83.14.2680
16.	Stencil Paper F/S.	83.17.1228
17	Stencil paper 'D' F/S for shourie.	83.17.1277
18	Single card board files	83.90.0846
19	Black sealing wax	83.90.4104
20	Pin boxes in 100 gm each	83.98.3124
21	Card board files	83.98.0799
22	Xerox Papers A-3 size	83.04.5065
23	Xerox papers A-4	83.04.5089
24	Short Hand book	83.05. 8163
25	Brown Paper Files	83.98.0787
26	Cotton Laces 60 cms long	93.90.4827
27	Cotton Tags 12.5 cms. Long	83.90.4840
28	Twine Bundle of 100 Gms each.	83.15.1837
29	Paper white ptg. Plain size 29.7 x 42 cms	83.03.5801
30	Waste paper Baskets	83.98.2103
31	Ink duplicating for Gestneter	83.17.0686
32	Ink duplicating for shourie	83.17.3997
33	Clip Pads	83.90.0834

Sr. No	Description	P.L. No.
34	EZR Cont. Comp. Sty size 10x12x1 Ply	83.04.8467
35	EZR Cont. Comp. Sty size 10x12x2 Ply	83.04.3363
36	EZR Cont. Comp. Sty size 15x12x1 Ply	83.04.8819
37	EZR Cont. Comp. Sty size 15x12x2 Ply	83.04.8881
38	EZR Cont. Comp. Sty size 15x12x3 Ply	83.04.8832
39	EZR Cont. Comp. Sty size 15x12x4 Ply	83.04.1792

स्टॉ ककीये गये संख्या लेखन पुस्तिका एवम् प्रपत्र कीसुची

LIST OF VARIOUS NUMBERED BOOKS & FORMS STOCK ITEMS

Sr. No	Description	Denoting No.
01	Traveling Authority Book	GP 59
02	Ist Class Card Passes	GP 4
03	IInd Class Card Passes	GP 6
04	Ist Class Pass book 'A'	GP 7
05	Ist Class Pass Book	GP 8
06	IInd Class Pas book	GP 10
07	Misc. Pay order Book	GP 33
08	P.T.O. Books	GP 42
09	Pay order Book	GP 55
10	Ist Class Card Passes Green	GP 75
11	IInd Class Card Passes	GP 77
12	Station Pay order Book	G 331 B
13	Money Receipt Book	GC 3
14	Cash Remittance Book	GR-2
15	I/Card for Retd. Employee	GT-25 Ann.C
16	Medical Identity Cards	G484F/A
17	RELHS Cards	G 477F/Blue
18	Measurement Books	EM-10
19	Credit Note Book	G 97 B
20	R.M.C. Book	T 1601
21	Gate Pass Book	GP 17
22	Pay order for Refund of Earnest Money	G 396 B
23	Store Issue Note	G 196 B

24	Medical Attendance Book	GP 19
25	Ledger Accountal Book	S 1817 B
26	Service Certificate	GC 9
27	Free Service Way Bill	G 320 B
28	Telegraph Min. Receipt	T 6 B
29	Identity Cards for Railway Employee	GI-17
30	C.M.R. Sheet for Engg. Pay sheet	E2B
31	DS8 Note/ Return Stores Book	SR-15
32	Sale Suspension Issue Note Book	S-2337
33	Advise Note for value bearing books	P&SD-6

**स्टॉककीये गये संरक्षा और यातायत परीचालन लेखन पुस्तिका
एवम् प्रपत्र की सुची**

LIST OF VARIOUS SAFETY BOOKS & FORMS FOR TRAFFIC OPERATION

Sr. No	Description	Denoting No.
01	S&T Disconnection & Reconnection register	S&T 351
02	Adv. Auth. to pass defective signal.	T 369 (I)
03	Auth. to pass signal in on or defective position	T 369(3b)
04	Caution Order	T 409
05	Nil Caution Order.	T/A 409
06	Reminder Caution Order.	T/B 409
07	Train Examination advice Report	T/431
08	Auth. to receive Train on an obstructed line.	T/509
09	Auth. to start from a non-signal line.	T/511
10	Auth. to start from a line with common starter signal.	T/512
11	Auth. to proceed for relief eng./train in to an occupied block section.	T/A 602
12	Auth. for opening communication during total interruption on S/L section.	T/B 602
13	Auth. for working trains during total interruption on D/L section	T/C 602
14	Auth. for temporary S/L. working on D/L.	T/D 602
15	L/C enquiry message asking L/C for dispatch during interruption on S/L.	T/E 602
16	Conditional line clear message	T/F 602
17	Conditional line clear ticket (UP)	T/G 602
18	Conditional line clear ticket (DN)	T/H 602
19	Message on restoration	T/I 602
20	Written permission by Gd.to Dr.to proceeds to next Stn. From mid sec.	T/609

21	Shunting Order.	T/806
22	Auth. to pass auto, semi auto, and manually operated gate signals.	T/A 912
23	Auth. to proceed W/O L/C on auto block signaling territory.	T/B 912
24	Auth. to proceed for relief Eng./Train in to an auto block signaling sec.	T/C 912
25	Auth. to proceed on auto block system during prolongs failure.	T/D 912
26	Train intact arrival register	T/1410
27	L/C enquiry message (Inward/Outward)	T/A1425
28	Paper line clear ticket (DN)	T/B1425
29	Paper line clear ticket (UP)	T/C1425
30	Trolley/M.Trolley/OHE ladder trolley notice.	T/1518
31	Motor trolley permit.	T/1525
32	Train register double line	T/66/B
33	Train register single line	T/137/B
34	Combined Traffic Report Forms	T 288 F
35	Guard Memo Book	T 13 B/R
36	EWN Emergency point operation Register.	T 461 B
37	EUYN Emergency Route Section Release by SI	T 462 B
38	EUYN Emergency Route release	T 463 B
39	OYN Overlap cancellation register	T 464 B
40	COGGN Calling on Register	T 465 B
41	Axle Counter Register	T 466 B
42	Crank Handle Register	T467 B
43	Disconnection/Reconnection Register	T 468 B
44	Relay Room Register	T 469 B
45	SM's Diary	T 470 B
46	Gateman Register	T 471 B
47	Caution Order Register	T 472 B
48	Accident Register	T 473 B
49	S&T Failure Memo Book	T 474 B
50	Petty Repair Register	T 475 B
51	Abnormal Working Register	T 476 B
52	Weather Warning Register	T 477 B
53	Fog Signal Register	T 478 B
54	SWR Acknowledgement Register	T 479 B
55	Bio Data Register	T 480 B
56	Categorisation/Counselling Register	T 481 B
57	Gate Inspection Book	T 482 B
58	Stable Load Register	T 483 B
59	Sick Wagon Register	T 484 B

स्टॉक कीये गये सामान्य लेखन पुस्तिका एवम् प्रपत्र की सूची

LIST OF VARIOUS GENERAL BOOKS & FORMS STOCK

Sr. No.	Denoting No	Description
01	G51 F	Imprest account
02	G57 F	Refund vouchers
03	G65 F	Application For FRC Pass
04	G68 F	Appli. For Free School Pass
05	MBS 100/F/L	Asdvise for Deduction to the manager EMB Society
06	G105 B/W	Reqn. For stores
07	G105 B/P	Reqn. For Stores Spl.
08	G123 B	Work order book
09	G152 B	M& P Registers
10	G235 F	Time slip
11	G238 B	Pay Auth.for unoid wages
12	G276 B	Court attachment book
13	G319 F	PAC forms
14	G400B/A	Pension Booklets
15	G401B/B	Family pension books
16	G402 B/C	Pension payment order
17	G403 F	Trade test forms
18	G413 F	Attestation forms
19	G467 F	Rent variation memo
20	G508 F	Declaration Forms
21	G509 B	Duty log book
22	G510 B	Over time registers
23	G521 F	Surety bond
24	G531 F	Std. Form of order of suspension
25	G532 F	Std. Form of Deeming
26	G533 F	Std form of certificate to be furnished by suspended Off.
27	G534 F	Std. Form for order for revocation of suspension
28	G535 F	for refusing permission and inspect the document

29	G536 F	Std. Forms of order relating to appointment of enquiry officer
30	G537 F	Form for nomination of presiding officer
31	G538 F	<i>Std. Form of issue of show cause notice</i>
32	G539 F	Std form of order taking disc. Action in common procedure.
33	G540 F	Std. Form of memorandum
34	G541 F	Std. Forms of order of imposing penalty of with holding of privilege order.
35	G542 F	Imposition penalty deduction lower post
36	G543 F	Form of imposition of penalty of compulsory retirement/dismissal from service
37	G544 F	Form for issue of show cause notice
38	G545 F	Form for deeming rly servant under suspension on
39	G546 F	Form of order of imposing penalty of censure
40	G547 F	Form of order of imposing penalty of censure after holding enquiry
41	G548 F	Imposition penalty of with holding of promotion
42	G549F	Penalty of with holding of promotion after holding enquiry
43	G550 F	Form of after imposition of penalty of recovery from pay
44	G551 F	Penalty of recovery from pay after Holding an Enq.
45	G552 F	Imposition of penalty of with holding of increment
46	G553 F	With holding of increment after holding an enquiry
47	G554 F	Penalty of with holding of increment
48	G555F	Penalty of reduction to a lower stage

49	G556 F	Penalty of reduction to a lower post stage service for a specified period
50	G557 F	Std. Form of targeted
51	G559 F	Memorandum proposing action for minor penalty where proceedings were initiated for minor penalty
52	GA-6	Accident notice
53	GA-38	Attendance registers
54	GB-2	Bill Misc.
55	GC-4	Cash remittance/ refund misc.
56	GC-6	Last pay certificate
57	GC-7	Certificate of legal Heir
58	GC13	Suggestion/complaint book
59	GC20	Cover size 16x12
60	GC21	Cover Size 17x7
61	GD-8	Deduction for recovery of advance
62	GG2F	Grant for staff benefit fund
63	GI-3	Dead stock registers
64	GI-4	Increment recommendation
65	GI-7 SRC	Indent for books & forms
66	GI-7 Sty	Indent for stationery items
67	GL10	Lable(Tie on)
68	GL-11	Leave application
69	GL18	Ledger departmental
70	GM-I	Medical memo for treatment
71	GM-2	Medical meme for appointment
72	GM-3	Medical examination
73	GP-18	Pass lost advice
74	GP-45	P.F. Verification
75	GP-46	Payment of P/F/
76	GP-49	P.F. Appli. Temp. Withdrawl
77	GP-50	P.F, Appli. Final withdrawl
78	GR-3	Refund of Medical Expenses

79	GR-8	Rent Rolls
80	GS2	Service register
81	GS-4	Statement inquiry clients memo
82	GT 25 A	Passes for widows
83	GP-22	Pass & PTO register Books
84	GP-31	Payment of composition Register
85	GP-41	Postage Payment account Book
86	G-359 F/L	Allocation forms
87	G-359 F/S	Allocation Forms
88	GD-2	Deduction Misc.
89	GL-11	Leave application Forms
90	GL-14	Leave account Forms
91	GO-2	Over time voucher
92	GP-1	Pass application Foprs
93	GP-27/L	Pay Bill /L
94	GP-27/S	Pay Bill/S
95	GP-43	P.T.O. application
96	GA-31	T.A. Forms
97	G-72F	Summary Forms
98	G203B/A	Service Messages
99	G239 B	Combined Muster
100	G468 F	Tuition Fee Form
101	G481 F	Due & Drawn Statement
102	GC-16-I	C.R. Forms
103	GC-16-II	C.R. Forms
104	GC-16-III	C.R.Forms
105	GC-16-IV	C.R.Forms
106	GC-16-V	C.R. Forms
107	GC-22	Covers 11"x4.3/4"
108	GC-23	Covers 8.3/4"x4"
109	GF-2	Back Papers
110	GI-5	Indent of stores
111	GL-19	Letter heads large

112	GL-19A	Letter heads small
113	GL21 B	Letter register inward
114	GL-22 B	Letter register outward
115	GL-23B	Letter delivery book
116	G203 B/A	Service message paid
117	G203 B/P	Service message paid
118	G210F/ DSL	Monthly return of Diesel
119	G215 B	Foreman order work to be done
120	G223B	Reqn. Note Bks
121	G224 B	Despatch Books
122	G227F	Overtime order

स्टॉक कीये गये यातायत लेखन पुस्तिका एवम् प्रपत्र की सुची

LIST OF VARIOUS TRAFFIC BOOKS & FORMS STOCK ITEMS

Sr. No.	D/Noting No.	Description Traffic Department
01	T11B	Record circular Notice
02	T15B	Guard signature for vehicle
03	T19B	Appearance roster
04	T20B/A	Guard Ghat Journal
05	T23B	Regn. Of all trains
06	T41B/HSD	Signature of issue
07	T43B	Combined muster roll
08	T46F	Statement the work done the mileage earned
09	T81 F	Vehicle guidance wagon data
10	T81F/A	Vehicle guidance train data
11	T84S-1	Clock goods stores reqn.
12	T84S-2	Clock goods stores reqn.
13	T90B	TNC Hand Book
14	T91B/A	Wgn. Receipt & Dispatch Register
15	T138 B	Gd's/Bk. Men call Bks.
16	T201B	Particulars of work done
17	T220B	Vaccum Brake certificate
18	T245B	Drivers memo bks.
19	T290 B	Particulars of wages etc.

20	T328B	Shunting Memo
21	T91B	Wgn Receipt & Dispatch Register
22	T199F/A	Private No. Sheets
23	T199F/B	Private No. Sheets
24	T199F/FC	Private No. Sheets
25	T199F/D	Private No. Sheets
26	T199F/E	Private No. Sheets
27	T199F/F	Private No. Sheets
28	T199F/G	Private No. Sheets
29	T199F/H	Private No. Sheets
30	T199F/I	Private No. Sheets
31	T199F/J	Private No. Sheets
32	T199F/K	Private No. Sheets
33	T199F/L	Private No. Sheets
34	T199F/M	Private No. Sheets
35	T199F/N	Private No. Sheets
36	T199F/O	Private No. Sheets
37	T199F/P	Private No. Sheets
38	T199F/Q	Private No. Sheets
39	T199F/R	Private No. Sheets
40	T199F/S	Private No. Sheets
41	T199F/T	Private No. Sheets
43	T260B	Vehicle marked sick
44	T318B	Reqm. Of Wgn. Handed
45	T436B/L	Revised profarma of DLR
46	T452B	Dr's sign. ON regis.
47	T453B	Dr's sign. OFF regis.
48	T454B	Dr's sign. ON regis.
49	T455B	Dr's sign. OFF regis.
50	T41/HSD	issue ticket for HSD Oil
51	T86B	Summary of through Wgns. On hand
52	T139 F	C.M.R roll & Pay sheet
53	T143 F	Half yearly statement of stores on Hand
54	T150B	Over time order
55	T244B	Register of atten. of Dr's & Gd.
56	T253B	Staff index Book
57	T294 F	Driver's duty list

58	T304B	Inquiry message book
59	T325B	Advise to stn, staff, ,working on train
60	T420B	Floating balance registers
61	T428F	Power control chart

**स्टॉक कीये गयेयांत्रिक विभाग सामान्यलेखन पुस्तिका
एवम् प्रपत्र की सुची**

LIST OF VARIOUS GENERAL BOOKS & FORMS REQUIRED FOR MECHANICAL DEPTT. STOCK ITEM

Sr. No.	Denoting No.	Description <u>Mechanical Department</u>
01	Mech.195B	Train examiners memorandum
02	Mech. H3	Hot box report forms

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LIST OF VARIOUS GENERAL BOOKS & FORMS REQUIRED FOR ENGG. DEPTT. STOCK ITEMS

Sr. No.	D/Noting No.	Description <u>Engineering Department</u>
01	RE-6/F	Wages debit sheet for out side work
02	EM 10	Measurement book
03	E2B	CMR sheet for permanent staff
05	E3F	Sta. Of compliation
08	E323 B	Muster & Pay roll for Engg, Staff
09	EB 3 F (V)	Bill contract certificate final
10	EB 4 F (V)	Bill contract certi. Final on account

स्टॉक कीये गये विद्युत विभाग सामान्या लेखन पुस्तिकाएवम् प्रपत्र की सुची

LIST OF VARIOUS GENERAL BOOKS & FORMS REQUIRED FOR ELECTRICAL DEPTT. STOCK ITEMS

Sr. No.	D/Noting No.	Description <u>Electrical Department</u>
01	Electrical ELCE 6(V)	Estimate Detailed
02	ELCR-2(V)	Recovery Sta. Of Elect. Energy
03	ELTF-S(V)	Formation of Train daily Report
04	ELTP-1 (V)	Power disconnection
05	EB 90 B (V)	Electrical dairy
06	EE2 L (V)	Estimate detailed
07	EL 6 (V)	Leave book
08	EW 2 (V)	Work register
09	EW 7 (V)	W/O under Zonal certificate
10	ELC/J-1	Job cards
11	ELC/M-4	Meter cards
12	ELC/R-1	Receipt voucher Material
13	ELC/R-2	Recovery sta. Of elect. Energy
14	ELC/R-5	Deptt. Reqn. Forms
15	ELC/V 1	Vacation occupation certificate
16	ELC/L-1	Long sheet Battery
17	ELT/F-5	Failure defects action
18	ELT/N-2/L	Message Bks. Large
19	ELT/P2	Weekly programme
20	ELT/S1	Stabling depot exam
21	ELT/S6	Local booking of VT
22	ELT/T1	Job cards

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LIST OF VARIOUS GENERAL BOOKS & FORMS REQUIRED FOR STORES DEPTT. STOCK ITEMS

Sr. No	DENOTING NO.	DESCRIPTION
01	S/1259	Book transfer memo
02	SL/6	Ledger card non-impres stores

03	SP/7	Progress Register
04	SR/2	Daily Receipt Register.

स्टॉक कीये गये संरक्षमदों की सुची

LIST OF SAFETY ITEMS, STOCKED AT CRD & MTN DEPOTS.

Sr. No.	Description	P.L. No.	Approx. Rate	Supplying Depot
01	Detonators	8110078	Rs.80/-each	SMM-D (G)CRD
02	H.S. Lamp	7441011	Rs.150/- each	--"---
03	H.S. Flag (RED)	79904683	Rs.4=80 each	--"---
04	H.S. Flag (Green)	79904684	Rs. 6=10 each	--"---
05	Signal Fusy	81981120	Rs. 600/- each	--"---
06	L.V. Board	-----	Rs. 48/- each	--"---
07	G.I. Lock 65mm		Rs. 39=70 each	--"---
08	G.I. Lock 50 mm	74495884	27=60 each	--"---
09	Whistle	79319816	15/-each	--"---
10	Banner Flag	79904210	Rs. 50/- each	---"---
11	Fire Buckets	86011091	Rs. 200/- each	--"---
12	B,C Type Fire Extinguisher		Rs.	--"---
13	Three cell ord. Torch.	4330030	Rs. 110/- each	CWM (EW) MTN
14	Bulbs for Torches		Rs.	--"---
15	Safety Chain	N.S.	Rs.	--
16	Rail Skid	N.S		---
17	Wooden wedges	N.S.		--