

**1. Personnel Branch – Set up and Organization of Division.
Gazetted**

Sr.No.	Name	Designation
01	Shri G V Jagtap	Sr. DPO
02	Shri K P Singh	APO.I
03	Shri V S P Raj	APO.II
04	Shri R V Katote	APO.III

Non- Gazetted

1.	Group C	153
2.	Group D	11
	Total	164

ACHIEVEMENTS OF THE PERSONNEL DEPARTMENT.

1) Remote Location PRIME - At present, pay sheet is being prepared at DRM Office, Personnel Branch Soalpur on PRIME Software. The staff of remote Station are coming to DRM Office for pay sheet work which is being co-ordinated by Personnel Branch and they have to remain away from Office for two to three days. To avoid this, remote location PRIME Center is being opened during Annual Inspection by GM at Ahmednagar and thus, staff will not have to come to DRM Office. Only print can be collected by Group-D Staff. This will result in annual saving of Rs. 72,000/- approx. per year. In future, this System will be implemented at other locations on the Division.

2) Training Module -



Training is vital aspect of improving working quality of staff. Hence, training have been conducted in two batches from 17.11.2008 to 22.11.2008 and from 20.01.2009 to 27.01.2009. In these two modules, important aspects of establishments were covered.

3) Grievance Adalat - To reduce the grievance and to have more staff contact, Grievance Adalat were conducted at Yeola on 30.01.2009 and at Ahmednagar on 06.02.2009 in which at Yeola - 35 and at Ahmednagar – 35 staff Grievances received. All are disposed off.

4) Pay Commisison -Sixth Pay Commisison was successfully implemented for al the staff as per Government~s Orders in time, as well the 40% arrears (of Rs. 23.8 Crores paid) and PLB arrears for 2006-07 were paid before due date. Amount of Rs. 79,65,719/- difference of Pay Commission arrears have been paid to the Group-D staff who were placed in PB-I Band.

5) Publication of Notice for information to Pre-2006 retirees –

Wide publicity to communicate necessary gudelines for consolidation of revised pension due to implementation of recommendation of VIth Pay Commisison with Annexue-I of o.M.No.38/37/08/PW(A) dated 14.10.2008 through News paper in English, Kannada, Hindi and marathi of geographical Jurisdiction of this division is given on 05.02.2009. Annexure-I is helpful to arrive pension / family of Pre-2006 retiree to the extent of 50% / 30% of equivalent of pay band and GP of every Scale on Railways.

6) RRB Examination -Railway Recruitment Board Examination for the post of Goods Guard was conducted on 19.10.2008 at 29 Centers in Solapur. For this Examination 25430 candidates were allotted which is maximum ever allotted to Solapur Division. With proper co-ordination with local police, examination was conducted peacefully and without untoward incident.

ACHIEVEMENTS DONE BY THE DIVISION FORM JANUARY 2008 TO DECEMBER 2008 -

1) Remote Location PRIME - At present, pay sheet is being prepared at DRM Office Solapur on PRIME Software. The staff of remote Station are coming to DRM Office for pay sheet work and therefore, they have to remain away from Office for two to three days. To avoid this, remote location PRIME Center is being opened Ahmednagar and thus, staff will not have to come to DRM Office. Only print can be collected by Group-D Staff. This will result in annual saving of Rs. 72,000/- approx. per year. In future, this System will be implemented at other locations on the Division.

2) Training Module - Training has been conducted for development Personnel staff working on Solapur Division for better improvement in day-to-day work. 1st batch of 15 cadre dealing Clerk / OS was held from 17.11.2008 to 22.11.2008 i.e. (05 days). In this module subject like preparation of Office Note, Selection, Seniority, Roster, DAR, MPP, HOER, Rajbhasha Sixth Pay Commission issues were discussed with the staff. Necessary guidelines were given to the staff. 2nd batch for 14 cadre-dealing staff was conducted from 20.01.2009 to 27.01.2009. In future Group Clerks will be given training in the related subjects to improve their day-to-day work.

Secondly, it has been decided to discuss the New Circulars in the month on every 3rd Thursday which will help the staff to implement the same. This has started from Aug. 2008.

3) Grievance Adalat - Grievances are being received through Single Window system and through Sectional SWIs; even then some of the staff are remaining unattended for their grievances to overcome their difficulties. It was decided to conduct the Grievance Adalat on the nominated big stations on the specified dates. The Sectional staff can give / submit their grievances for redressal in advance.

First Grievance Adalat was held on 30.01.2009 at Yeola for the staff between Ahmednagar-Yeola stations. And total 35 Grievances received out of which 33 grievances are cleared within a week and remaining two cases are in process.

On 06.02.2009 Grievance Adalat held at Ahmednagar the staff between Daund-Ahmednagar. Total 33 Grievances received. Out of which 15 have been cleared within a week and remaining 18 cases are in process.

Further the Grievance Adalat schedule is as under -

Sr.No.	Station	Date
01	Daund	27.2.2009
02	Kurduwadi	06.3.2009
03	Dudhani	27.3.2009

04	Wadi	03.4.2009
----	------	-----------

4)Publication of Notice for information to Pre.2006 retirees.- Wide publicity to communicate necessary guidelines for consolidation of revised pension due to implementation of recommendation of VIth Pay Commission with Annexure-I of o.M.No.38/37/08/PW(A) dated 14.10.2008 through News paper in English, Kannada, Hindi and marathi of geographical Jurisdiction of this division is given on 05.02.2009. Annexure-I is helpful to arrive pension / family of Pre-2006 retiree to the extent of 50% / 30% of equivalent of pay band and GP of every Scale on Railways.

5) Pay Commission Work - 6th Pay Commission was successfully implemented for all the staff as per Government orders in time as well the 40% arrears (of Rs. 23.8 Crores paid) and PLB arrears for 2006-07 were paid before due date.

Amount to Rs. 79,65,719/- pay commission has been paid to the Group D staff who placed in PB I Band.

6) ISO 9001-2000 Certificate - Sr. DPO's Office has acquired ISO 9001-2000 Certificate. It demonstrates the ability to provide a product that meets customer requirement. To address customer satisfaction through effective application of the system including continual improvement and assurance conformity.

The records i.e. Service Registers, Personnel Files and Leave Accounts of the staff have been updated to the mark of ISO standard and kept in a systematic way which will help the dealer as well as any other employee to take out the required file within a minutes time. Secondly the work is being done as per the laid down procedure and within that time frame.

The main motto is to promptly provide dues and bonafide entitlements alongwith feasible welfare services to all serving and retired persons of Solapur Division and their families, maintenance of harmonious industrial relations, prompt fulfillment of inter departmental requirement through continuous system upgradation.

The external Audit of Sr.DPO's Office had been conducted on 8.2.08. The audit had been found very satisfactory by the Auditor and he had not found any major non-conformity viz a viz the quality procedure and the office had been received ISO 9001 – 2000 certificate on 22.2.2008. This is a great achievement and its displays the high level of efficiency, and promptness in dealing of staff matter by the Division.

7) Recruitment of Licensed Porter as Gangman - Out of 124 Licenses Porters, 94 have submitted their applications and out of these, 79 have been appointed.

8) RECOVERY OF OVERPAYMENT OF MILEAGE -

Period	Overpayment of Mileage in Rs.	Short Payment of Mileage in Rs.	Net Overpayment of Mileage in Rs.
01.04.2007 to 31.03.2008	71997	19027	52970
01.04.2008 to 14.09.2009	96640	19439	77201

9) RRB Examination - Railway Recruitment Board Examination for the post of Goods Guard was conducted on 19.10.2008 at 29 Centers in Solapur. For this Examination 25430 candidates were allotted . The examination was conducted in peaceful manner without a single untoward incident.

10) Court Cases :- 12 Cases have been finalized by the Court. Decision of all the cases are in favour of administration. Due to which there is saving of Rs. 1.33 Crores.

11) Railway School :- The Result of SSC Board (Xth Standard) of Daund and kurduwadi Railway School was 95.83% and 100% respectively.

12) PENSION ADALAT :-

Pension Adalat held on	Total Cases received	Total Cases finalized	Payment made in Rs.
16.06.2008	59	59	72269
15.12.2008	53	53	372883
