

Regarding documents of Settlement form

**Documents-**

1. Settlement form Two set.
2. Employees Bank pension account pass book copy (Two Set)
3. NEFT Form
4. Wife/ Husband Date of Birth proof  
- PAN card OR Marriage certificate OR Rs-100 Stamp Paper
5. Son/Daughter Date of Birth proof  
-Bonafied certificate OR School leaving certificate/ other DOB proof
6. Aadhar Card from all Family members two set

**Photo copy-**

1. Self-10 single
2. Wife- 04 Single
3. All Son/ Daughter- 02 single
4. Joint Photo 12 (Self + Wife)
5. Dependent Member Group Photo-08 (Pass holders)

Above document should reach to Settlement Section of Personnel Branch before 03 months of superannuation (Normal Retirement).