

Application for Free Residential Card Pass (FRC Pass)

1	Name of the employee	
2	Designation & Staff No.	
3	(i) Grade Pay in 6 th CPC	Rs.
	(ii) Pay matrix level in 7 th CPC:	
	(iii) Basic Pay in 7 th CPC Rs.	
4	Department	
5	Name of Office and place of working	
6	Date of appointment	
7	Date of Retirement	
8	Class of Pass to which entitled	
9	FRC pass required	From Station:
		To Station:
10	Residential Address: i) Whether Railway quarter is allotted to the employee?	Write yes or No in the box <div style="border: 1px solid black; width: 80px; height: 20px; margin-left: 100px;"></div>
11	ii) If yes, provide address of the Railway quarter allotted.	
	iii) If No, provide the current residential address.	

I hereby declare that the above information furnished by me is correct and if the same is found to be false, disciplinary action under D&A Rules will be liable to be taken against me.

I agree to surrender my FRC pass to the pass issuing authority immediately on my retirement / transfer.

Date of application		Signature of employee	
---------------------	--	-----------------------	--

Forwarded by Signature of Controlling officer _____

Designation : _____
Official Stamp / Seal

It is certified that the above particulars are verified and found correct.

Signature of Bill Clerk
Name of the Bill clerk
Designation of the Bill clerk

Please attach copy of the following documents : -

- 1) Any latest residential proof (Railway quarter allotment letter, Light Bill, Aadhaar card, Ration Card, Telephone Bill & Driving License etc.)
- 2) Office Order / Transfer order showing the present place of posting & Charge report.