

No. SUR/P/Pass/Transfer/Compli. Pass.

Sub :- Issuing of Complimentary pass to Shri./ Smt
Design.

Shri/Smt. Design.
Desires to get his/her Complimentary Pass from your office. His/Her service particulars are as under.

S. No.	Particulars
01.	Name of Retd. Employee
02.	Design & Station where Retd.
03.	Date of Birth
04.	Date of Appointment
05.	Date of Retirement
06.	Qualifying Service : _____ Years _____ Months
07.	Rate of pay : Pay _____ + GP _____ Grade _____
08.	Eligible for which class of Pass
09.	Particulars of Pass taken & Balance : 01] Taken _____ SET _____ 02] Balance _____ SET _____
10.	Eligible for No of passes on Retd _____ Sets
11.	Compli. issued during the year by this office.
12.	Balance Compli. Passes of the year To be issued by your office.
13.	Family Identity Card No
14.	Specimen Signature /LHTI of employee :
15.	Family Name Relation

You are hereby requested to take necessary action to issue the future Complimentary Pass from your office

For DRM(P) Solapur

APPLICATION FOR COMPLIMENTARY PASS ACCOUNT TRANSFER

To
The Divisional Railway Manager,
Central Railway, Solapur Division,
Solapur

Sub. : Transfer of my Complimentary Pass Account to
Office _____ Station

Respected Sir,

I retired from _____ station as _____ From
_____ office _____ and taking Complimentary Passes
in DRM's Office Solapur.

I desire to avail my Complimentary Passes in from _____ office
_____ station

Kindly arrange to transfer my Complimentary Pass Account to the

Thanking you

Yours Faithfully,

Signature
(L.H.T.)
Name: _____
Designation _____